



STATE HEALTH SOCIETY, BIHAR



DETAILED INSTRUCTION FOR THE CANDIDATE (Advt. No. R.F./2021)

WALK-IN-RECRUITMENT FOR APPOINTMENT ON A CONTRACTUAL BASIS AT PATNA FOR NTEP (National Tuberculosis Elimination Program) FOR THE POSITION OF MICROBIOLOGIST-EQA/ IRL, MICROBIOLOGIST-C&DST & SR. LAB TECHNICIAN

1. ABOUT STATE HEALTH SOCIETY BIHAR (SHSB):

State Health Society Bihar (SHSB), a society registered under the Societies Registration Act 1860, is the nodal agency working under the auspices of the Health Department, Government of Bihar and is mandated for the implementation of National Health Mission in the State. SHSB plays a crucial role in supporting health infrastructure and programs in the State. The State Health Society, Bihar intends to invite applications for the following positions for the appointment on a contractual basis. After successful completion of 3 months of probation period, the recruitment may be valid till 60 years of age subject to candidate's satisfactory performance evaluated by the appointing authority, continued requirement of the position by the society, approval of the position by the Government of India in ROP of National Health Mission and availability of fund for the concerned position. Please visit www.statehealthsocietybihar.org for detailed information regarding TOR (Terms of Reference)/ Job Descriptions, remuneration, and procedure to apply for each post.

2. Applications from eligible candidates are invited for the following position:

#	Name of Post	Total No. of Posts	Salary per month (in Rs.)	Qualification & Experience	
				Essential Qualification	Preferred Experience
1.	Microbiologist-EQA/IRL	01	41,000	MD Microbiology	Two years of work experience in TB laboratory tests. Mycobacterium tuberculosis related genotypic tests (Nucleic Acid Amplification Tests/ Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)
				OR	
				PhD. Medical Microbiology/ PhD. Applied Microbiology/ PhD. General Microbiology	Two years of work experience in TB laboratory tests - Mycobacterium tuberculosis related genotypic tests (Nucleic Acid Amplification Tests/ Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)
		OR		M.Sc in Medical Microbiology/M.Sc. Applied Microbiology/M.Sc. General Microbiology	Three years of work experience in TB Laboratory Tests - Mycobacterium tuberculosis related genotypic tests (Nucleic Acid Amplification Tests/ Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)

#	Name of Post	Total No. of Posts	Salary per month (in Rs.)	Qualification & Experience	
2.	Microbiologist – C&DST (National Tuberculosis Elimination Program)	05	41,000	Essential Qualification	Preferred Experience
				MD Microbiology	Two years of work experience in TB laboratory tests - Mycobacterium tuberculosis related genotypic tests (Nucleic Acid Amplification Tests/Line Probe Assay) / Phenotypic Tests (Culture & Drug Susceptibility Tests)
				OR	
	PhD. Medical Microbiology/ PhD. Applied Microbiology/ PhD. General Microbiology	Two years of work experience in TB laboratory tests - Mycobacterium tuberculosis related genotypic tests(Nucleic Acid Amplification Tests/Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)	OR		
	M.Sc in Medical Microbiology/M.Sc. Applied Microbiology/M.Sc. General Microbiology	Three years of work experience in TB Laboratory Tests - Mycobacterium tuberculosis related genotypic tests(Nucleic Acid Amplification Tests/Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)			
3.	Sr. Lab Technician- NTEP (National Tuberculosis Elimination Program)	20	19,000	Essential Qualification	Preferred Experience
				M. Sc Medical Microbiology /Applied Microbiology / General Microbiology/ Biotechnology/ Biochemistry with or without DMLT	Two years of work experience in TB Laboratory Test - <i>Mycobacterium tuberculosis</i> related Genotypic tests (Nucleic Acid Amplification Tests, Line Probe Assay)/Phenotypic Tests (Culture & Drug Susceptibility Tests)
				OR	
	B. Sc Microbiology with DMLT/ B.Sc. Biotechnology with DMLT / B.Sc. Biochemistry with DMLT /B.Sc. Chemistry with DMLT / B.Sc. Life science with DMLT/ B.Sc. Botany with DMLT/ B.Sc. Zoology with DMLT	Three years of work experience in TB Laboratory Test - <i>Mycobacterium tuberculosis</i> related Genotypic tests(Nucleic Acid Amplification Tests, Line Probe Assay)/ Phenotypic Tests (Culture & Drug Susceptibility Tests)			

3. POST-WISE DATE, TIME & VENUE OF THE WALK-IN RECRUITMENT DRIVE:

Microbiologist EQA/ IRL	22.12.2021 (Wednesday)
Microbiologist – C&DST	
Sr. Lab Technician	23.12.2021 (Thursday)
Reporting Time for Registration for both days:	10:00 AM to 12:00 PM
Venue for both days :	Conference Hall of State Health Society, Bihar, Parivar Kalyan Bhawan, Sheikhpura, Patna- 800014.

4. Vacancy Details:

S. No.	Name of Post	No. of vacancies	UR	UR-F	EWS	EW S-F	MBC	MB C-F	BC	BC -F	SC	SC-F	ST	ST-F	WBC
1.	Microbiologist EQA/ IRL	06	1	1	1	0	0	1	1	0	1	0	0	0	0
2.	Microbiologist – C&DST (N T E P)														
3.	Sr. Lab Technician	20	3	4	2	0	3	1	1	1	2	1	1	0	1

(UR-Unreserved, MBC-Most Backward Class, BC-Backward Class, SC-Scheduled Caste, ST-Scheduled Tribe, EWS- Economically Weaker Section, WBC-Women of backward classes, F-Female, M-Male)

***Category wise vacancy numbers may change subject to roster approval by the competent authority.**

5. AGE AS ON 01.08.2021:

Maximum Age (In years)

Unreserved / EWS – 37, Unreserved / EWS (Female) – 40, BC / MBC (Male & Female) - 40, SC / ST (Male & Female) – 42. 10 years relaxation in age will be admissible to Differently-Abled applicants.

Minimum Age (In years, as on 1st August, 2021)

Should not be less than 21 years.

6. WALK-IN RECRUITMENT PROCESS:

(i) For detailed information and application form for the above positions, please visit the SHSB website www.statehealthsocietybihar.org and click on the *HR Cell-->Advertisement*.

(ii) This website contains Advertisement, Detailed Instructions for the candidate, Application Form, and Job description/ TOR (Terms of Reference) of the positions. Job description for the position would include essential & preferred qualification, essential & preferred experience required (if any), job responsibilities, and required key competencies.

(iii) Candidates intending to apply/ appear for the walk-in recruitment drive should ensure that they must fulfill the eligibility criteria as specified in the Job Descriptions/ TOR (Terms of Reference). The candidates should also ensure that they possess the knowledge and skills required for the position and are suitably qualified and capable to handle job responsibilities identified for the position.

(iv) The candidates appearing for the walk-in recruitment should ensure that they appear with the filled up application form (Annexure 1) along with all the relevant documents (self-attested scanned copies of all required certificates and mark sheets as mentioned in **point # 7**)

(v) In the absence of carrying the required original documents at the time of document verification, the candidature may be rejected.

(vi) Name of the position applied for and category must be clearly mentioned in the application form

(vii) Evaluation of the applications will be done as per the Marking scheme (as mentioned in Point # 11C "Selection Criteria/ Marking Scheme") of the position in which evaluation parameters have been specified. Merit List of the qualified candidates would be published based on the same.

7. APPLICATION PROCESS:

The candidate should carry the duly filled in application form (Refer Annexure 1) along with the originals and self-attested photocopies of the following documents at the time of the walk-in recruitment drive:

- a) Two recent passport size colour photographs.
- b) Two copies of self-attested resume.
- c) Filled up application form (Refer Annexure 1 for the application format).
- d) Photo identity proof (Aadhar/ Driving License/ Passport/ Voter ID Card).
- e) Permanent/ Temporary Address proof.
- f) Proof of Date of Birth - Copy of Mark-sheet of Xth class or School Leaving Certificate.
- g) All educational qualifications from Xth onwards (mark sheet and certificates) till the highest qualification. The candidates need to ensure that they carry the original mark-sheet and certificate for the required essential qualification for the applied post.
- h) The applicants claiming for reservation under SC/ST category shall have to submit Caste Certificate and Domicile certificate (In case of unmarried/ married female candidates Caste certificate & Domicile Certificate needs to be issued in the name and permanent address of her father) issued under the signature and seal of the Circle Officer, otherwise they will not get the benefit of reservation.
- i) In BC & MBC category Caste certificate issued by the competent authority as per the Government of Bihar format needs to be submitted along with Non- Creamy Layer certificate and Domicile certificate (In case of unmarried/ married female candidates Caste certificate & Domicile certificate needs to be issued in the name and permanent address of her father) by the applicants in order to avail the benefit of reservation.
- j) For claiming the benefit of reservation under EWS category, wherever applicable, a valid EWS certificate issued in an appropriate format from Govt. of Bihar must be submitted by the candidate.
- k) For candidates belonging to the Differently-abled category, a requisite certificate issued from the appropriate authority, as specified in the respective reservation guidelines, must be submitted by the candidate.
- l) For candidates belonging to the Grandson/ Granddaughter of Freedom Fighter category, a requisite certificate issued from the appropriate authority, as specified in the respective reservation guidelines, must be submitted by the candidate.
- m) 35% posts in each category mentioned above will be horizontally reserved for women candidates as per the order by General Administration Department.
- n) Experience certificates as evidence of post-qualification experience from the concerned employer. (In the absence of a work experience certificate, candidates may submit the joining letter and relieving letter/ order and in case of serving current employer the candidate needs to submit the latest salary slip/ certificate).
- o) NOC from the competent authority is required if the candidate is working in any Govt. or Govt. PSU organization.
- p) If in a degree, Cumulative Grade Point Average (CGPA)/ Overall Grade Point Average (OGPA)/Degree Grade Point Average (DGPA) is awarded – then a detailed document explaining the norms adopted by the university/ institute in marks calculation is needed.

8. NO OBJECTION CERTIFICATE:

Those who are working in Govt. or Govt. PSU organizations have to submit a "No Objection Certificate" from their respective organization along with their application.

9. ANNEXURES:

Self-attested photocopies of Degrees, Certificates, Marksheets, Age proof, in case of claiming reservation domicile certificate, Caste certificates, non-creamy layer certificate, etc. (as per list mentioned above – Point # 7 "Application Process") needs to be annexed to the hard copy of the application and the same shall be produced in original along with photocopy for verification at the time of document verification.

10. EDUCATION QUALIFICATION & EXPERIENCE:

- The candidate needs to bring all educational qualifications from Xth onwards (marks sheet and certificates) till the highest qualification. The candidate needs to ensure that they carry marksheet and certificate (original as well as self-attested photocopy) for the required essential qualification for the applied post.

- Experience certificates as evidence of post-qualification experience from the concerned employer. (In the absence of a work experience certificate, candidates may submit the joining letter and relieving letter/ order and in case of serving current employer the candidate needs to submit the latest salary slip/ certificate).

11. SELECTION PROCEDURE:

(A) Registration

(i) All the candidates who will come for the Walk-In recruitment drive will be registered at the Registration Desk and would be provided with a registration number. In order to participate in Walk-In, it is mandatory for the candidates to get himself/ herself registered at the venue during the specified reporting time (as mentioned in the advertisement) and obtain a registration number. After registration, the candidate will be sent to the Document Verification Team for the candidate's document verification.

(B) Document Verification

(i) After the registration process, the Document Verification Team will screen the application and documents received from the candidates as per the published TOR.

(ii) During document verification if any discrepancy is found by the Document Verification Team, then an exception report shall be submitted by them on which decision regarding the candidate's eligibility will be taken by the appointing authority.

(iii) Document Verification Team will then shortlist the application of the candidates who are meeting the eligibility criteria.

(iv) The candidate whose application is found eligible during the Document Verification Process will be part of the Merit List which would be published subsequently.

(v) Merit List would be prepared as per the mentioned selection criteria/ marking scheme (Point # 11C).

(vi) After filling available posts, candidates shall be kept on the waiting list. Any vacancy arising because of non-joining by selected candidates in this Walk-In recruitment, the post will be offered to the candidates from the waiting list according to merit. The waiting list will be valid for 1 year.

(vii) All candidates must provide phone numbers and email id, for faster communication about such vacancies.

(viii) Experience/Age/etc. will be counted as on date of 1st August, 2021.

(C) SELECTION CRITERIA/ MARKING SCHEME

Sl. No.	Name of Post	Essential Academic Qualification 50 Marks	Preferred Experience 30 Marks	Personal Interview 20 Marks
1.	Microbiologist-EQA/IRL	0.5 for each percentage of marks in Essential Qualification	(i) Marks allotted for meeting the preferred experience criteria = 10	20 Marks has been allotted for personal interview
2.	Microbiologist - C&DST		(ii) Additional Marks allotted for experience over and above preferred experience = 5 marks each to be allotted for completion of 6 months. Maximum up to 20 Marks.	

Sl. No.	Name of Post	Essential Academic Qualification 50 Marks	Preferred Experience 50 Marks
3.	Sr. Lab Technician-NTEP	<p>*For M.Sc level degree with or without DMLT</p> <p>(i) 0.5 for each percentage of marks in Essential Qualification</p> <p>(ii) No additional marks to be given for DMLT</p> <p>*For B.Sc level degree with DMLT</p> <p>(i) 0.3 for each percentage of marks in Essential Qualification</p> <p>(ii) 0.2 for each percentage of marks in DMLT</p>	<p>(i) Marks allotted for meeting the preferred experience criteria = 20</p> <p>(ii) Additional Marks allotted for experience over and above preferred experience = 5 marks each to be allotted for completion of 6 months. Maximum up to 30 Marks.</p>

Note: Wherever Cumulative Grade Point Average (CGPA)/ Overall Grade Point Average (OGPA)/Degree Grade Point Average (DGPA) or Letter Grade in a degree is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the University / Institute. The candidate should carry the detailed document from their university/ institute explaining the norms adopted.



(D) CRITERIA FOR PREFERENCE IN PREPARATION OF MERIT LIST IN CASE OF TIE OF MARKS:

If two or more candidates are awarded the same marks in the Merit List, then preference will be given in preparation of the merit list as per below-mentioned guidelines, in the same sequence:

(a) **Based on the date of birth:** the candidate who has higher age will be ranked higher in the merit list.

(b) **Based on the academic score:** the candidate who has scored higher marks will be ranked higher.

12. TERMS & CONDITIONS:

a. Candidates are not entitled to any TA/DA for attending the walk-in recruitment drive.

b. Reservation benefits can only be availed by Candidates who are domiciled of Bihar State. For this, the candidate must produce an original and self-attested copy of the domicile certificate issued from the competent authority. In case of any wrong entry in the caste category in the application form, the candidature will be considered for the Unreserved category.

c. Candidates from the State of Bihar who are claiming reservation in their respective reserved category (ST/SC/BC/MBC/EWS) must submit the Caste/ Section certificate along with permanent residential proof in the prescribed format issued by the competent authority. Candidates having domicile of other states will be treated under the Un-reserved category.

d. Candidates cannot claim employment regularization in any case.

e. The selected candidate once s/he joins shall remain on probation period for the first three months after the agreement starting date. If the services of the contractual employee are not found satisfactory as per the desired expectations set up by the concerned authority in the probation period, the agreement may be terminated by the Society after the expiry of the probation period by assigning reasons thereof without giving any notice.

f. The recruitment may be valid till 60 years of age subject to the conditions mentioned as following conditions.

(i) Satisfactory performance evaluated by the appointing authority,

(ii) Continued requirement of the position by the society, and

(iii) Approval of the position by the Government of India in ROP of National Health Mission and availability of funds for the concerned position;

g. At the end of 60 years, the term of employment may be extended further for 5 years till the age of 65 years subject to the conditions mentioned below:

(i) The contractual employee is of good health to continue the service,

(ii) Throughout his term of employment, the contractual employee has maintained honesty and integrity,

(iii) Satisfactory performance of service evaluated by the appointing authority

h. All employees are required to give a notice, in writing, in accordance with the appointment letter/ employment contract, that if they wish to terminate their employment relationship with State Health Society, Bihar. The notice period is 30 days or compensation in lieu thereof. Thus, all the employees recruited in State Health Society, Bihar (SHSB) will have their 1/4th (One fourth)



salary of their first four months that is the total of one month salary deposited with SHSB, which will be used in lieu of compensation in case the employee fails to serve 30 days of notice period. On completion of the said notice period or on the completion of his/her contract, the said deposited amount will be returned to the employee.

- i. Any claim for regularization of employment shall not be entertained in the future.
- j. The candidate should not have been convicted by any Court of Law.
- k. Canvassing of any kind will lead to disqualification.
- l. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
- m. S/he is expected to conform to the rules of conduct and discipline as applicable to the SHSB employees.
- n. If an appointee wishes to apply somewhere else or resign within the first 03 (three) months of joining, then neither he/she will be issued a No Objection Certificate (NOC) nor he/she will receive any Relieving Letter or Experience Certificate.
- o. The appointee is entitled to all the benefits which are applicable to NHM contractual employees.
- p. If at any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or if the candidate has willfully suppressed any material information relevant to this appointment, his/her candidature will be canceled. In case such candidate gets appointed, he/she will be liable to be removed from the service and any other action will be taken as deemed fit by the appointing authority.
- q. Applications that are incomplete in detail, not legible, or without all the required enclosures will be rejected. Incomplete applications in any aspect will be summarily rejected.
- r. The decision of the competent authority regarding the selection of candidates will be final and no representation will be entertained in this regard.
- s. Any important information including corrigendum/ changes/ updates and information/ general instructions during the course of the recruitment process and on selected candidates shall be made available either through the website or on the email ID provided by the candidates. Therefore, candidates must provide a valid email ID and simultaneously track the website for updates.
- t. The Email ID and Mobile number should be kept active till the completion of this recruitment process. Email ID and Mobile number once given cannot be changed by the applicant under any circumstances.
- u. The State Health Society, Bihar reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- v. Court of jurisdiction for any dispute will be restricted to Patna only.


Executive Director
State Health Society Bihar