



DETAILS ABOUT WALK-IN-INTERVIEW FOR THE VARIOUS POSTS

(Advt. No. 02/2019)

I. APPLICATION PROCESS:

The candidate should bring the duly filled application form (Refer Annexure 1) along with the originals and self-attested photocopies of following documents at the time of walk in interview:

- Two recent passport size photograph.
- Filled up application form (Refer Annexure 1 for the application format).
- Photo identity proof (Aadhar and PAN card).
- Permanent/ Temporary Address proof.
- Proof of Date of Birth.
- All educational qualification from Xth till concerned essential qualification mentioned in ToR (mark sheet and certificates).

II. ANNEXURES:

Attested photocopies of Degrees, Certificates, Mark sheets, Age proof. (as per list mentioned in point number "I") may be annexed to the hard copy of the application and the same shall be produced in original along with photocopy for verification at the time of interview.

III. AGE:

For eligibility to apply for the above said post, upper age limit as on 1 January, 2019 will be following.

UR (Male)-37 Yrs., UR (Female) - 40 Yrs., BC/EBC (M/F)-40 Yrs, SC/ST (M/F)-42 Yrs as on 1st January, 2019. 10 years relaxation in age will be admissible to differently abled candidates. Minimum age to apply for this post is 21 years.

IV. EDUCATION QUALIFICATION (Essential) :

S. No.	Name of Post	Qualification
1	Additional Director-PPP	M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution or Master in Public Health from any recognized University/Institution.
2	Deputy Director- MCH	M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution. or Master in Public Health (MPH) from any recognized University/Institution.
3	Assistant Director-Referral Transport	MBA in HR/ Transportation & Logistic Management/ Transportation Management from any recognized university/ AICTE approved institution in India.
4	Assistant Director-Bio-Medical Waste Management	MBA in Health/ Hospital Management/ Post Graduate Diploma in Health / Hospital Management from any recognized University/ AICTE approved institution in India.

M. H. H.

Rajan

V. SELECTION PROCEDURE:

- a. All the candidates who will come for Walk In interview will be registered at the Registration Desk and would be provided with a registration number.
- b. After the registration process, Document Verification Team will screen the application and documents received by the candidate.
- c. Document Verification Team will then shortlist the application who are meeting the eligibility criteria.
- d. Only the candidates who meet the required eligibility criteria for the concerned position will participate in the Group Discussion and Personal Interview.
- e. Total marks allocated to Group Discussion is 30 and total marks allocated to Interview is 20.
- f. Any vacancy arising because of non-joining by selected candidates in this Walk In Interview, the post will be offered to the candidates from the waiting list according to the merit. Waiting list will be valid for 1 year. Number of candidates in the waiting list will be decided by the selection committee.
- g. All candidates must provide phone numbers and email id, for faster communication about such vacancies.
- h. Experience/Age/etc. will be counted as on date of 1st January, 2019.

VI. TERMS & CONDITIONS:

- a. Candidates are not entitled for any TA/DA for attending the walk-in interview.
- b. Candidates cannot claim for employment regularization in any case.
- c. The appointment of all above posts are on contractual basis, initially for 11 months which may be extended up to 3 years or more depending on candidate's performance, availability of funds and sanction of the post in RoP under National Health Mission.
- d. The candidate should not have been convicted by any Court of Law.
- e. Canvassing of any kind will lead to disqualification. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
- f. S/he is expected to conform to the rules of conduct and discipline as applicable to the SHSB employees.
- g. The competent authority reserves the right to assign any duty as and when required.
- h. No extra/additional allowances will be admissible in case of such assignment.
- i. If an appointee wishes to apply somewhere else or resign within the first 03 (three) months of joining, then neither he/she will be issued a No Objection Certificate (NOC) nor he/she will receive any Relieving Letter or Experience Certificate.
- j. The appointee is entitled for all the benefits which are applicable to NHM contractual employees.
- k. In case of any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action may be taken as deemed fit by the appointing authority.
- l. The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
- m. Incomplete applications in any aspect will be summarily rejected.
- n. The State Health Society, Bihar reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.

Signature

Signature
7/1/19
Deputy Secretary (HR)
State Health Society, Bihar

Advt. No. 02/2019

ADVERTISEMENT FOR CONDUCTING 'WALK-IN-INTERVIEW' AT PATNA FOR RECRUITMENT TO THE VARIOUS POSTS IN STATE HEALTH SOCIETY, BIHAR ON CONTRACTUAL BASIS.

State Health Society, Bihar (SHSB), a society registered under the Society Registration Act 1860, is the nodal agency working under the auspices of Health Department, Government of Bihar and is mandated for the implementation of National Health Mission in the state. SHSB plays a crucial role in supporting health infrastructure and programmes in the state.

The State Health Society, Bihar intends to invite applications for the appointment of Additional Director-PPP, Deputy Director-MCH and Assistant Director-Referral Transport on contractual basis, initially for 11 months which may be extended up to 3 years or more depending on candidate's satisfactory performance, availability of funds and sanction of the post under NATIONAL HEALTH MISSION.

Details are given below:-

S. No.	Name of Post	Total No. of Posts	Salary (Per Month)	Age (As on 1 st January, 2019)	Qualification (As on 1 st January, 2019)
1	Additional Director-PPP	01 (Single)	Rs. 50,000	<u>Maximum Age :</u> UR (M) - 37Yrs; UR (F) - 40 Yrs; BC/EBC(M/F) - 40 Yrs; SC/ST (M/F) - 42 Yrs; <ul style="list-style-type: none">• Minimum age to apply is 21 years.• 10 years relaxation in age for application will be admissible to differently abled candidates.	M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution or Master in Public Health from any recognized University/Institution.
2	Deputy Director-MCH	01 (Single)	Rs. 45,000		M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution. or Master in Public Health (MPH) from any recognized University/Institution.

Signature

Signature

3	Assistant Director-Referral Transport	01 (Single)	Rs. 43,000		MBA in HR/ Transportation & Logistic Management/ Transportation Management from any recognized university/ AICTE approved institution in India.
4	Assistant Director-Bio-Medical Waste Management	01 (Single)	Rs. 43,000		MBA in Health/ Hospital Management/ Post Graduate Diploma in Health / Hospital Management from any recognized University/ AICTE approved institution in India.

Details about the Terms of Reference (TOR), Selection process which includes Application Format and List of Required Documents at the time of walk in interview can be downloaded from the official website of State Health Society Bihar www.statehealthsocietybihar.org

Date of Walk-in Interview :	5 th February, 2019*	Additional Director-PPP
	7 th February, 2019*	Deputy Director- MCH
	11 th February, 2019*	Assistant Director-Referral Transport
	13 th February, 2019*	Assistant Director-Bio-Medical Waste Management
Reporting Time for Registration :	10:00 AM to 12:00 PM	
Venue :	Conference Hall of State Health Society, Parivar Kalyan Bhawan, Sheikhpura, Patna,Bihar- 800014	

*Interview may be spilled over to the next day depending upon the number of candidates to be present on the scheduled day of interview. Therefore, candidates should be prepared to be available for interview for next day also, if necessary.

- I. In order to participate in Walk In Interview, it is mandatory for the candidates to get himself/ herself registered at the above mentioned reporting time and avail registration number.
- II. The above vacancies as mentioned above (including the reserved vacancies) are provisional and subject to variation or cancellation without any prior information. The right to vary or cancel is reserved with the State Health Society, Bihar.
- III. State Health Society, Bihar reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- IV. The cut off date with respect to age, experience, qualification and other certificates for the above mentioned post is 1st January, 2019.
- V. Candidates cannot claim for regularization in any case.
- VI. Reservation benefits can only be availed by Candidates who are domicile of Bihar State.
- VII. Candidates are NOT entitled for any TA/DA for attending the walk-in interview.

Signature

Signature
Deputy Secretary (HR),
State Health Society, Bihar

2164

Annexure 1

STATE HEALTH SOCIETY, BIHAR**Application Form**

(To be filled by the Officer, SHSB)

Registration No

(To be filled by the candidate in CAPITAL LETTERS)

1. Name of the Position

2. Date of Walk-in-Interview

3. Name of the Candidate

Please paste one passport
size photo

3x4"

(Attach one color photo
with application form on
corner)**Personal Details**4. Category
(Gen/EBC/BC/SC/ST/BC(F))5. Do you claim for reservation
against persons with disability(PWD)
(Yes/No)5a. If Yes,
Percentage of disability5b. Xerox Copy
submitted (Yes/No)

6. Sex (Male/Female)

7. Name of Father/Husband

8. Name of Mother

9. Date of Birth (dd/mm/yyyy)

9a. Age (As on 01.01.2019)

Years

Months

Day

10. Proof of Identification
(Voter ID/Aadhar card/DL/PAN/any
other proof issued by Govt.)

11. PAN No (If available)

naithi

12. Email Id	
13. Mobile No	
14. Permanent Address :-	
15. Correspondence Address :-	

16. Details of Academic & Professional Qualification

Qualification	Name of Board/ University/Institution	Specialization (If Any)	Passing year	Marks			Xerox Copy Submitted (Yes/No)
				Total	Obtain	%	

Signature

17. Details of work Experience (If any)

S.N.	Name of Employer	Designation	From	To	Total experience in month	Xerox Copy Submitted (Yes/No)

18. Declaration by the candidate

I hereby declare that all the above information & documents submitted are correct. I understand that in the event of any information being found suppressed/false or incorrect or any ineligibility being detected before or after joining, my Candidature/appointment is liable to be cancelled and legal action may be taken against me.

Signature of the candidate

19. (To be filled by Document Verification Team, SHSB)

19.a Remarks on Academic & Professional Qualification	19.b. Remarks on Working Experience (if any)

20. Status of Document Verification

(To be filled by Document Verification Team)

Cleared/Conditionally Cleared/Not Cleared for Group Discussion & Interview Round

Signature of Document Verification Team

Signature

TERMS OF REFERENCE

General	
Position	Additional Director- PPP
No. of Post	1 (One)
Location	State Health Society, Bihar (SHSB), Patna
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto three years or more subject to following conditions:</p> <p>(A) Performance is found satisfactory after objective review of work performance</p> <p>(B) Sanction of the post in RoP under NHM</p> <p>(C) Availability of fund.</p> <p>The contract may be further extended beyond three years subject to fulfilment of criteria (a), (b) and (c) mentioned above.</p>
Eligibility Criteria	
Category : 01 (Single)	
Maximum Age : UR (Male) – 37 yrs, BC/EBC (Male/Female)- 40 yrs, UR (Female)- 40 yrs, SC/ST (Male/ Female)- 42 yrs as on 1 st January, 2019. 10 years relaxation in age will be admissible to disabled candidates.	
Qualification : Essential : M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution <p style="text-align: center;">or</p> Master in Public Health from any recognized University/Institution.	
<u>Other information/Requirements/Conditions</u>	
<u>Purpose of Assignment :</u> Additional Director – PPP will be responsible for supporting SHSB in developing, managing, implementing and monitoring PPP projects under National Health Mission.	
<u>Summary of Roles and Responsibilities :</u> The main duties and responsibilities of Additional Director- PPP will include but will not be limited to the following : <ul style="list-style-type: none"> • Facilitate the development of a comprehensive PPP strategy for the state aimed at expanding the scope and scale of private participation and investments in the health sector in Bihar. • Liaise with the national and state government and development partners to mobilize technical, managerial and financial support for implementation of the PPP strategy and action plans. • Guide the development of guidelines, protocols and mechanisms for PPP service agreements for different areas in the health sector (including (legally tenable) guidelines for different PPP models including inter alia development of Expression of Interest, Terms of Reference, Tender, Memorandum of Understanding (contract agreement with clause), concession agreement, criteria for private partner selection, costing of services, tariff fixation, payment modalities, performance and quality indicators, outcome indicators, renewal of contract, grievance and disputes resolution mechanisms, obligations of the public sector and the private sector partners, grievance handling system, exit options, legal obligations, etc. • Work and facilitate the development of appropriate regulatory mechanisms and guidelines for the smooth implementation of PPP projects in the health sector. 	

Signature

Signature

- Overall supervisory responsibility for mechanisms established to monitor financing and expenditure practices of PPP service agreements in the health sector in Bihar.
- Develop and maintain relationships with private sector organizations/ agencies/ institutions interested in partnering with the government to ensure better, more affordable, more equitable health services for the people of Bihar.
- Support the state's efforts in creating/ participating in appropriate forum and platforms for dialogue, discussions and knowledge sharing/dissemination on PPP activities in the health sector within and outside India.
- Any other work assigned from time to time by the concerned authority.

Desirable Skills :

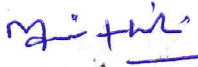
- The ideal candidate should possess excellent managerial and leadership skills.
- The ideal candidate must also have effective decision making abilities, possess excellent communication skills, be a creative problem solver and have the ability to multi-task.
- Computer proficiency with high level of familiarity with MS Office and Internet.
- Knowledge of Government financial and legal rules pertaining to PPP projects.

Remuneration:

Consolidated remuneration of Rs. 50,000/- per month.

Agreement

Selected candidate will have to sign a contractual agreement with SHSB.





TERMS OF REFERENCE

General	
Position	Deputy Director- MCH
No. of Post	1 (One)
Location	State Health Society, Bihar (SHSB), Patna
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto three years or more subject to following conditions:</p> <p>(A) Performance is found satisfactory after objective review of work performance</p> <p>(B) Sanction of the post in RoP under NHM</p> <p>(C) Availability of fund.</p> <p>The contract may be further extended beyond three years subject to fulfilment of criteria (a), (b) and (c) mentioned above.</p>
Eligibility Criteria	
Category : 01 (Single)	
Maximum Age : UR (Male) – 37 yrs, BC/EBC (Male/Female)- 40 yrs, UR (Female)- 40 yrs, SC/ST (Male/ Female)- 42 yrs as on 1 st January, 2019. 10 years relaxation in age will be admissible to disabled candidates.	
Essential : Qualification : M.B.A. in Public Health Management/ Post Graduate Diploma in Health Care and Hospital Management/ Post Graduate Diploma in Health & Hospital Management/ Post Graduate Diploma in Hospital Management/ Health Management from any recognized University/Institution. or Master in Public Health (MPH) from any recognized University/Institution.	
<u>Other information/Requirements/Conditions</u>	
<u>Purpose of Assignment :</u> Deputy Director - MCH will be responsible for supporting SHSB in developing, managing, implementing and monitoring MCH programme under National Health Mission.	
<u>Summary of Roles and Responsibilities :</u> The main duties and responsibilities of Deputy Director-MCH will include but will not be limited to the following : <ul style="list-style-type: none"> • Deputy Director – Maternal & Child Health will be responsible for providing support to concerned officials in planning (e.g. preparation of annual plans) district/block level micro-planning, implementation, using data for action and concurrent review of the child health, institutional delivery with the aim of improving coverage. • Also needs to serve as technical resource and provide need-based technical assistance and support. • Besides, he/she is required to provide strategic inputs for different health activities especially in the field of Maternal & Child Health. • Work closely with State Programme Officer in devising strategies for proper implementation of various key programs (LaQshya, MDSR, PMSMA, JSY etc). • DD-MCH will be responsible in formulating strategies for the maternal & child health services at each level of health institution e.g. Sub Centers, PHCs, RHs, SDHs and District Hospitals as well as for outreach based programs. • Review and analyze reports of various programs under MCH and share feedback with the districts on a regularly basis. • Ensure timely report from districts level of various programs of MCH on a regularly basis. 	

Signature

Signature

- Formulate strategy for effective implementation of measures for improving the quality of maternal health services in the state.
- Monitoring of various Maternal & Child health program at various level at each level e.g. Sub Centres, PHCs, RHs, SDHs and District Hospitals and assess whether the essential service package is being delivered as per standards and also assess general service environment including cleanliness, infection control measures and look into aspects of client/user-provider relations.
- Facilitate trainings and orientation of various programs under Maternal & Child Health at state & district level.
- Prepare reports as demanded by GoI or other Department from time to time.
- Follow up with the districts in expediting expenditure of programs under MCH.
- Facilitate other work as per the need of the Organization or as demanded by ED, SHSB/SPO.
- Any other work assigned from time to time by the ED, SHSB or concerned authority.

Desirable Skills :

- The ideal candidate should possess excellent managerial and leadership skills.
- The ideal candidate must also have effective decision making abilities, possess excellent communication skills, be a creative problem solver and have the ability to multi-task.
- Computer proficiency with high level of familiarity with MS Office and Internet.

Remuneration:

Consolidated remuneration of Rs. 45,000/- per month.

Agreement

Selected candidate will have to sign a contractual agreement with SHSB.





TERMS OF REFERENCE

General	
Position	Assistant Director- Referral Transport
No. of Post	1 (one)
Location	State Health Society, Bihar
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto three years or more subject to following conditions:</p> <p>(A) Performance is found satisfactory after objective review of work performance</p> <p>(B) Sanction of the post in RoP under NHM</p> <p>(C) Availability of fund.</p> <p>The contract may be further extended beyond three years subject to fulfilment of criteria (a), (b) and (c) mentioned above.</p>
Eligibility Criteria	
Category : 01 (Single)	
Maximum Age : UR (Male) - 37 Yrs., BC/EBC (Male/Female)-40 Yrs, UR (Female) - 40 Yrs., SC/ST (Male/Female)-42 Yrs as on 1 st January, 2019. 10 years relaxation in age will be admissible to disabled candidates.	
<u>Qualification :</u> Essential : MBA in HR/ Transportation & Logistic Management/ Transportation Management from any recognized university/ AICTE approved institution in India.	
Other information/Requirements/Conditions	
<u>Purpose of Assignment :</u> The candidate would be responsible for overall management of Ambulance – ALSA (Advanced Life Saving Ambulance) and BLSA (Basic Life Saving Ambulance) and Mortuary Van – operation and contract management in all 38 districts of the state.	
<u>Summary of Roles and Responsibilities :</u> The main duties and responsibilities of Assistant Director- Referral Transport will include but will not be limited to the following : <ul style="list-style-type: none"> • Support the entire range of activities for developing and implementing operation of ALSA/BLSA. • Developing the strategic plan for serving maximum number of emergencies through the team. • Ensuring district wise strategy to serve during emergency/disaster. • Responsible for standardization of services across the districts • Managing the key drivers across the districts for optimization of services like Response Time, Fuel efficiency, Ambulance Uptime, IEC activities, etc. • Periodic review of performance of Ambulances in all districts. • Prepare and maintain Ambulance information database. • Explore opportunity for trainings for management of ambulances • Strategic positioning of vehicles ensuring optimal coverage of the geography including suggesting Hot Spots aiming at reducing the response time • Monitoring vehicle busy, failed transport and other performance parameters of all districts and ensure their compliance. • Develop comprehensive awareness plan for the state including demonstrations, contact programs and other IEC activities in consultation with IEC Team • Induct, groom, motivate, counsel, guide and mentor the team members as per need • Responsible for preventive and corrective actions in quality concerns. 	

Signature

Signature

- Responsible for activities related to fleet like : Lowest CPKM (Cost per KM of Operation) and highest up time of Ambulances.
- Monitoring the cost and quality of Ambulance Repair periodically.
- Support process and impact monitoring of initiatives taken by State Health Society.
- Undertake field visits to project areas for monitoring of project activities
- Coordination and overall supervision of the entire planning process for the State Health Society
- Undertake such other assignments, which may be assigned from time to time by the senior officials.

Desirable Skills :

- Good documentation and liaison skills
- The ideal candidate should possess excellent managerial and leadership skills
- Ability to work in a multi – disciplinary team environment
- Willingness to travel to districts to provide support to district team and ability to work on different assignments simultaneously to meet the timelines for assignments.

Reporting to : In charge – Referral Transport, SHSB

Remuneration/Compensation

Consolidated remuneration of Rs. 43,000/- per month.

Agreement

Selected candidate will have to sign a contractual agreement with SHSB.

Signature

Signature

TERMS OF REFERENCE

General	
Position	Assistant Director- Bio-Medical Waste Management
No. of Post	1 (One)
Location	State Health Society, Bihar
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto three years subject to following conditions:</p> <p>(A) Performance is found satisfactory after objective review of work performance</p> <p>(B) Sanction of the post in RoP under NHM</p> <p>(C) Availability of fund.</p> <p>The contract may be further extended beyond three years subject to fulfilment of criteria (a), (b) and (c) mentioned above.</p>
Eligibility Criteria	
Category : 01 (Single)	
Maximum Age : UR (Male) - 37 Yrs., BC/EBC (Male/Female)-40 Yrs, UR (Female) - 40 Yrs., SC/ST (Male/Female)-42 Yrs as on 1 st January, 2019. 10 years relaxation in age will be admissible to disabled candidates.	
<u>Qualification (Essential):</u> MBA in Health/ Hospital Management/ Post Graduate Diploma in Health / Hospital Management from any recognized University/ AICTE approved institution in India.	
Other information/Requirements/Conditions	
<u>Purpose of Assignment :</u> Bio-Medical waste poses a potential threat for the patients as well as health care workers. It is very important to ensure the proper segregation and disposal to prevent reuse and infection associated with it.	
<u>Summary of Roles and Responsibilities :</u> <ul style="list-style-type: none"> Coordinating with various hospitals to formulate proper guidelines for segregation of Bio-Medical Waste. Supervision of the facilities to ensure adherence to the guidelines. Coordination with facilities and State Pollution Control Board as well as Central Pollution Control Board. Evaluation of facilities of Bio-Medical Waste Management including segregation and disposal. Finalization and review of Bio-Medical Disposal agencies. Planning and implementing strategic changes to improve service delivery. Assist in procurement of equipment and supplies for proper bio medical waste management. Ensuring regular trainings for the staff (Clinical & Non-Clinical) to improve service delivery. 	
<u>Desirable Skills :</u> <ul style="list-style-type: none"> Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English & Hindi. 	
<u>Reporting to :</u> In charge – Bio-Medical Waste Management, SHSB	
<u>Remuneration/Compensation</u> Consolidated remuneration of Rs. 43,000/- per month.	
<u>Agreement</u> Selected candidate will have to sign a contractual agreement with SHSB.	

