



राहुल कुमार, भा०प्र०से०  
अपर कार्यपालक निदेशक

सं०सं० : SHSB/G.A/1234/2014

पत्रांक : 3011

सेवा में,

सिविल सर्जन-सह-सदस्य सचिव,  
जिला स्वास्थ्य समिति, जमुई, पूर्णिया, बाँका, बक्सर, गोपालगंज, कैमूर, पश्चिमी चम्पारण,  
पूर्वी चम्पारण, मुजफ्फरपुर, रोहतास, वैशाली।

पटना, दिनांक : 11-05-2015

विषय : राष्ट्रीय मानसिक स्वास्थ्य कार्यक्रम (NMHP) के तहत विभिन्न पदों पर नियुक्ति के संबंध में।


महाशय,

राष्ट्रीय मानसिक स्वास्थ्य कार्यक्रम (NMHP) के अन्तर्गत 8 विभिन्न प्रकार के पदों के लिए 11 जिलों (जमुई, पूर्णिया, बाँका, बक्सर, गोपालगंज, कैमूर, पश्चिमी चम्पारण, पूर्वी चम्पारण, मुजफ्फरपुर, रोहतास, वैशाली) में नियोजन हेतु विज्ञापन संख्या S103 के तहत फरवरी 2015 में विज्ञापन प्रकाशित कर योग्य अभ्यर्थियों से ऑनलाईन आवेदन आमंत्रित किया गया था। अभ्यर्थियों से प्राप्त ऑनलाईन आवेदनों की Shortlisting राज्य स्वास्थ्य समिति, बिहार के अधिकृत मानव संसाधन एजेंसी (TM Inputs & Services, Secundrabad) द्वारा की गई। 4 पदों के लिए दिनांक 06.04.2015 को एवं शेष 4 पदों के लिए दिनांक 07.04.2015 को चयन समिति द्वारा साक्षात्कार सम्पन्न किया गया। साक्षात्कार के आधार पर उक्त विभिन्न 8 पदों के विरुद्ध कोटिवार चयनित अभ्यर्थियों की सूची एवं TOR इस पत्र के साथ संलग्न है।

अनुरोध है कि दिनांक 26.05.2015 तक संलग्न चयन सूची के आधार पर अपने-अपने जिलों को आबंटित अभ्यर्थियों को योगदान कराकर नियोजन-पत्र निर्गत किया जाय और उनके साथ विहित प्रपत्र में संविदा के आधार पर नियोजन संबंधी एकरारनामा फिलहाल 11 माह के लिए सम्पन्न कराकर नियोजन प्रक्रिया पूर्ण कर लिया जाय एवं कृत कार्रवाई से 31.05.2015 तक अधोहस्ताक्षरी को अवगत कराया जाय।

अनुलग्नक :- 1. चयन सूची (दो पृष्ठों में)  
2. विभिन्न 8 पदों का TOR

विश्वासभाजन

  
(राहुल कुमार)





# राज्य स्वास्थ्य समिति, बिहार

An ISO 9001:2008 Certified Agency



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पूर्वी चम्पारण, मुजफ्फरपुर, रोहतास, वैशाली।

पटना, दिनांक : .....

विषय : राष्ट्रीय मानसिक स्वास्थ्य कार्यक्रम (NMHP) के तहत विभिन्न पदों पर नियुक्ति के संबंध में।

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राष्ट्रीय मानसिक स्वास्थ्य कार्यक्रम (NMHP) के अन्तर्गत 8 विभिन्न प्रकार के पदों के लिए 11 जिलों (जमुई, पूर्णिया, बाँका, बक्सर, गोपालगंज, कैमूर, पश्चिमी चम्पारण, पूर्वी चम्पारण, मुजफ्फरपुर, रोहतास, वैशाली) में नियोजन हेतु विज्ञापन संख्या S103 के तहत फरवरी 2015 में विज्ञापन प्रकाशित कर योग्य अभ्यर्थियों से ऑनलाईन आवेदन आमंत्रित किया गया था। अभ्यर्थियों से प्राप्त ऑनलाईन आवेदनों की Shortlisting राज्य स्वास्थ्य समिति, बिहार के अधिकृत मानव संसाधन एजेंसी (TM Inputs & Services, Secundrabad) द्वारा की गई। 4 पदों के लिए दिनांक 06.04.2015 को एवं शेष 4 पदों के लिए दिनांक 07.04.2015 को चयन समिति द्वारा साक्षात्कार सम्पन्न किया गया। साक्षात्कार के आधार पर उक्त विभिन्न 8 पदों के विरुद्ध कोटिवार चयनित अभ्यर्थियों की सूची एवं TOR इस पत्र के साथ संलग्न है।

अनुरोध है कि दिनांक 26.05.2015 तक संलग्न चयन सूची के आधार पर अपने-अपने जिलों को आबंटित अभ्यर्थियों को योगदान कराकर नियोजन-पत्र निर्गत किया जाय और उनके साथ विहित प्रपत्र में सविदा के आधार पर नियोजन संबंधी एकरारनामा फिलहाल 11 माह के लिए सम्पन्न कराकर नियोजन प्रक्रिया पूर्ण कर लिया जाय एवं कृत कार्रवाई से 31.05.2015 तक अधोहस्ताक्षरी को अवगत कराया जाय।

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विश्वासभाजन

  
(राहुल कुमार)

ज्ञापांक : 3011

पटना, दिनांक 11-05-2015

प्रतिलिपि : प्रधान सचिव, स्वास्थ्य विभाग-सह-मुख्य कार्यपालक पदाधिकारी, राज्य स्वास्थ्य समिति, बिहार को सादर सूचनार्थ प्रेषित।

प्रतिलिपि : सचिव, स्वास्थ्य विभाग-सह-कार्यपालक निदेशक, राज्य स्वास्थ्य समिति, बिहार को सादर सूचनार्थ प्रेषित।

प्रतिलिपि : सभी संबंधित जिला पदाधिकारी-सह-अध्यक्ष, जिला स्वास्थ्य समिति को सूचनार्थ प्रेषित।

प्रतिलिपि : मेसर्स TM Inputs & Services, Secundrabad को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

प्रतिलिपि : सभी चयनित अभ्यर्थियों को दिनांक 26.05.2015 तक संबंधित जिला के जिला स्वास्थ्य समिति में योगदान देने एवं अनुपालन हेतु प्रेषित।



  
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प्रतिलिपि : मेसर्स TM Inputs & Services, Secundrabad को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

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अपर कार्यपालक निदेशक



# STATE HEALTH SOCIETY BIHAR

## List of selected candidates on different posts under NMHP

Sl.	Name of the Post	Sl. No.	Application ID	Name of the candidate	Father's / Husband's Name	Home District	Selection Category	Place of Posting
1	Case Registry Assistant	1	1031309	Pooja Ladha	Jay Prakash Ladha	Araria	UR	Purnea
		2	1030847	Sabir Ansari	Ahmad Ansari	Patna	UR	Jamui
		3	1030690	Harbansh Kumar Singh	Ram Kripal Singh	Vaishali	UR	Vaishali
		4	1032299	Pramod Kumar	Ramchandra Mahto	Muzaffarpur	UR	Muzaffarpur
		5	1030666	Rajesh Kumar Raman	Basudeo Prasad Sah	Madhepura	UR	Banka
		6	1031064	Amit Kumar	Ravindra Kumar Sinha	Patna	UR	Gopalganj
		7	1031404	Sneha Sharma	Om Prakash Sharma	Munger	EBC	Buxar
		8	1030464	Kameshwar Prasad	Hira Lal Prasad	Patna	EBC	West Champaran
		9	1030474	Rajnath Das	Late Sri Ravi Das	Patna	SC	East Champaran
		10	1031418	Sushil Kumar	Dukhan Mochi	Madhubani	SC	Rohatas
		11	1030772	Amish Narayan Amar	Hari Narayan Mahto	Begusarai	BC	Kaimur
2	Monitoring & Evaluation Officer	1	1031990	Md. Akhtar Ali	Md. Mauladin	Saran	UR	Jamui
		2	1031507	Dayanand	Harishchandra Prasad	Vaishali	UR	Vaishali
		3	1030100	Neeraj Kumar	Jagdish Singh	West Champaran	UR	West Champaran
		4	1031885	Pushkar Ji	Bray Bhushan Pandey	Nawada	UR	Buxar
		5	1030038	Jayant Chauhan	Nand Kishor Singh	Saran	UR	Gopalganj
		6	1030490	Manikant Bhushan	Parmanand Pandey	Gaya	UR	Kaimur
		7	1030507	Shahid Raza	Md. Islamuddin Ansari	Muzaffarpur	EBC	Muzaffarpur
		8	1031424	Rajesh Kumar	Ramchandra Prasad	Patna	EBC	Banka
		9	1031170	Vishwa Raj Lall	Rajeshwar Lall	Other State	SC	East Champaran
		10	1031436	Jitendra Kumar	Mohan Das	Patna	SC	Purnea
		11	1030750	Rajeev Ranjan	Suresh Prasad Chaurasiya	Aurangabad	BC	Rohatas
3	Psychiatric Nurse	1	1031001	Divesh Kumar Sen	Mangi Lal Sen	Other State	UR	Buxar
		2	1030036	Arun Pawar	Shobharam Pawar	Other State	UR	Kaimur
		3	1030695	Maheshwaran K.	Kamraj R.	Other State	UR	Rohatas
		4	1031783	Irfan Mohammad	Abdul Rashid	Other State	UR	Muzaffarpur
		5	1030110	Malikarjun Hugar	Sidramappa	Other State	UR	Vaishali
4	Community Nurse- Case Manager	1	1032048	Sandhya Rani Panda	Puran Chandra Panda	Other State	UR	Rohatas
		2	1030672	Rakendra Singh Dhayal	Sher Singh Dhayal	Other State	UR	Kaimur
		3	1031016	Harikesh Yadav	Jay Singh Yadav	Other State	UR	Muzaffarpur
		4	1031456	Rashmita Sahu	Kishore Chandra Sahu	Other State	BC	Vaishali



# STATE HEALTH SOCIETY BIHAR

## List of selected candidates on different posts under NMHP

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5	Psychiatric Social Worker	1	1031080	Rajni Suri	Krishna Lal Soni	Other State	UR	Muzaffarpur
		2	1032017	Ranjan Prasad	Rajeshwar Prasad	Patna	SC	Vaishali
6	Ward Assistant/ Orderly	1	1031784	Kumari Uma	Sakaldeo Singh	Siwan	UR	Gopalganj
		2	1031864	Rekha Pratap	Santosh Kumar Singh	Bhojpur	UR	Buxar
		3	1031387	Rinku Kumari	Sri Ramanand Choudhari	Begusarai	UR	Banka
		4	1030485	Suman Kumar Singh	Ramdhani Prasad Singh	Munger	UR	Purnea
		5	1031353	Ramiwas Tiwari	Shri Niwas Tiwari	Saran	UR	Jamui
		6	1031653	Ranjana Kumari	Bindeshwar Singh	Bhojpur	UR	Kaimur
		7	1031623	Satish Kumar	Rajeshwar Thakur	Patna	EBC	West Champaran
		8	1030053	Awadhesh Sharma	Gorak Thakur	Arwal	EBC	East Champaran
		9	1030987	Shatrughan Kumar	Kameshwar Choudhary	Patna	SC	Muzaffarpur
		10	1031904	Rajesh Kumar	Rajendra Prasad	Gaya	BC	Rohtas
7	Clinical Psychologist	1	1031299	Kumari Anuradha	Rahul Gautam	Patna	UR	Jamui
		2	1030886	Smita Tiwari	S.N. Tiwari	Patna	UR	Purnea
		3	1030969	Sanjay Kumar Bhogta	Mithu Singh	Other State	UR	East Champaran
		4	1031031	Kumkum Tripathy	Pankaj Kumar Giri	Nawada	UR	Vaishali
		5	1030955	Amrita Shruti	Pankaj Kumar	Patna	UR	West Champaran
		6	1031413	Ratneshwar Pandey	Ravindra Nath Pandey	Saran	UR	Gopalganj
		7	1030998	Bhawana Kumari Gupta	Shyam Sundar Prasad Gupta	Kaimur	EBC	Kaimur
		8	1030082	Viplaw Kumar	Gulab Chandra Prasad Abhay	Patna	BC	Rohtas
8	Psychiatrist	1	1031849	Rakesh Kumar	Bikau Singh	Patna	UR	Purnea
		2	1030495	Priyaranjan Avinash	Shrinarayan Singh	East Champaran	UR	East Champaran
		3	1031540	Naveen Kumar Shrivastawa	Hari Om Prakash Shrivastawa		UR	Rohtas
		4	1030351	Satyaajeet Kumar Singh	Jagdish Singh	Patna	UR	Muzaffarpur
		5	1032142	Santosh Kumar	Kapildeo Prasad	West Champaran	EBC	West Champaran
		6	1031977	Shivendra Kumar	Suryadev Prasad Sinha	Patna	BC	Gopalganj

## TERMS OF REFERENCE

### General:

Position	Psychiatrist
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali) level.
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ol style="list-style-type: none"><li>satisfactory performance</li><li>continued requirement of the position, and</li><li>Approval of the position by Government of India in PIP of National Health Mission.</li></ol> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

**Category:** Single

**Age:** Between 21-45 years

**Qualification:**

**Essential :** MBBS with DPM from institution recognized by Medical Council of India.

**Desirable:** MD in Psychiatry or equivalent degree from institution recognized by Medical Council of India.

**Experience:**

**Essential :** At least 2 years experience of working as a specialist in a hospital.

**Desirable :** Preferably working experience in Govt. Hospital.

### Other Information/ Requirements/ Conditions

**Purpose of Assignment:**

Psychiatrist will be responsible for providing treatment and care to mentally ill patients under National Mental Health Programme (NMHP) and develop capacity of the staffs at the district.

**Summary of Roles and Responsibilities:**

- 1) To examine and manage health care needs of the mentally ill Patients.
- 2) To provide in-patient care to the mentally ill Patients
- 3) To do periodic follow up of the mentally ill Patients.
- 4) To do the outreach activity/ plan and manage psychiatry clinics in PHCs/CHCs and other sites periodically.
- 5) To refer complicated cases to tertiary level hospitals.
- 6) To impart training to the health personnel of Community Health Centre and Primary Health Center as per guidelines issued by National mental Health Cell.

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**Desirable skills**

- Excellent interpersonal skills and able to work effectively in the team.
- Self-motivated and able to motivate others.
- Excellent inter-personal communication skills.
- An effective trainer.
- Good communication skills.
- Proficient in computer, particularly in Microsoft Office.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.70,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Ward Assistant/Orderly
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali).
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ol style="list-style-type: none"><li>satisfactory performance</li><li>continued requirement of the position, and</li><li>approval of the position by Government of India in PIP of National Health Mission.</li></ol> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

Category: Single
Age: Between 21-45 years.
Qualification: <i>Essential</i> : Intermediate from a recognized Education Board. <i>Desirable</i> : Graduate Degree in any subject in recognised University.
Experience: <i>Essential</i> : At least Two years experience of working in a health care institution. <i>Desirable</i> : Working Experience in Govt. Hospital.

### Other Information/ Requirements/ Conditions

<b>Purpose of Assignment:</b> To provide support for in-patient care of mentally ill patients under National Mental Health Programme (NMHP) at the district.
<b>Summary of Roles and Responsibilities:</b> <ol style="list-style-type: none"><li>To provide support to the nurses in provision of in-patient care to the mentally ill Patients in psychiatry ward of District hospital</li><li>Helping the in-patients in carrying out their daily chores during their stay in the hospital</li></ol>
<b>Desirable skills</b> <ul style="list-style-type: none"><li>Excellent interpersonal skills and able to make effective collaboration with the patients and community.</li><li>Self-motivated</li></ul>
<b>Remuneration/ Compensation:</b> Consolidated remuneration @ Rs.15,000/- per month
<b>Agreement:</b> Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Case Registry Assistant
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali) level.
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <p>a. satisfactory performance b. continued requirement of the position, and c. approval of the position by Government of India in PIP of National Health Mission.</p> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

**Category:** Single

**Age:** Between 21-45 years.

**Qualification:**

**Essential:** Graduation in any subject from recognized university.

**Desirable:** Post Graduate in any subject from recognized university.

**Experience:**

**Essential :** At least one year experience of working in Bihar govt./its PSU or a health care institution.

**Desirable:**

- Computer proficiency with knowledge of Windows-based packages/applications.
- Typing speed 40 words per minute in English and 30 Words in Hindi.

### Other Information/ Requirements/ Conditions

**Purpose of Assignment:**

Case Registry Assistant will support in managing data pertaining to mentally ill patients under National Mental Health Programme (NMHP) at the district.

**Summary of Roles and Responsibilities:**

1. Ensure regular entry of all relevant data in the computer pertaining to patients in a systematic manner to facilitate their tracking and follow-up.
2. Regular update of the data.
3. Analyze the data and compile reports at District level.

4. Any other job assigned as per program need.

**Desirable skills**

- Ability to work in a team.
- Writing skills in Hindi and English.
- Good analytical skills.
- Ability to work under timeline.
- Self-motivated.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.15,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Clinical Psychologist
No. of Post	11
Location	At district (Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali) level.
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ol style="list-style-type: none"><li>satisfactory performance</li><li>continued requirement of the position, and</li><li>approval of the position by Government of India in PIP of National Health Mission.</li></ol> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

**Category:** Single

**Age:** Between 21-62 years.

**Qualification:**

**Essential:** Post Graduate Degree in Psychology.

**Desirable:** Post Graduate Degree / PG Diploma in Clinical Psychology or equivalent degree from a recognized Institution / University.

**Experience:**

At least 2 years experience of working in psychiatry/mental health institution/Hospital / Rehabilitation Centre.

### Other Information/ Requirements/ Conditions

**Purpose of Assignment:**

To provide psycho-social support to mentally ill patients under National Mental Health Programme (NMHP) at the district.

**Summary of Roles and Responsibilities:**

- 1) To examine and manage health care needs of the mentally Ill Patients.
- 2) To do periodic follow up of the mentally Ill Patients.
- 3) To do the outreach activity/ plan and clinical psychology clinics in PHCs/CHCs and other sites periodically.
- 4) To refer complicated cases to tertiary level hospitals.
- 5) To impart training to the health personnel of Community Health Centre and Primary Health Center as per guidelines issued by National mental Health Cell.

**Desirable skills**

- Excellent interpersonal skills and able to make effective collaboration with the patients and community.
- Self-motivated and able to motivate others.
- Ability to guide patient self help group.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs. 60,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position

Community Nurse- Case Manager

No. of Post

11

Location

At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali).

Duration of Contract

The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.

- satisfactory performance
- continued requirement of the position, and
- approval of the position by Government of India in PIP of National Health Mission.

The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.

### Eligibility Criteria:

Category: Single

Age: Between 21-45 years.

Qualification:

*Essential* : B.Sc Nursing from an institution recognized by Nursing Council of India.

*Desirable* : M.Sc Nursing from an institution recognized by Nursing Council of India.

Experience:

*Essential* : At least 2 years experience of working in a Hospital.

*Desirable* : Working Experience in any Govt. Hospital.

### Other Information/ Requirements/ Conditions

Purpose of Assignment:

Community Nurse- Case Manager will be responsible for providing psycho-social support at community level to mentally ill patients under National Mental Health Programme (NMHP) at the district.

Summary of Roles and Responsibilities:

- 1) To keep track of follow-up patients availing treatment at CHC and PHC
- 2) To do the outreach activity/ plan and manage psychiatry clinics in PHCs/CHCs and other sites periodically.
- 3) To impart training to the health personnel of Community Health Centre and Primary Health Center as per guidelines issued by National mental Health Cell.

**Desirable skills**

- Excellent interpersonal skills and able to make effective collaboration with the patients and community.
- Self-motivated and able to motivate others.
- Excellent communication skills.
- Ability to guide patient self help group.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.30,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Monitoring & Evaluation Officer
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali).
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ol style="list-style-type: none"><li>satisfactory performance</li><li>continued requirement of the position, and</li><li>approval of the position by Government of India in PIP of National Health Mission.</li></ol> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

Category: Single
Maximum Age: Between 21-45 years.
<p><b>Qualification:</b></p> <p><b>Essential:</b> 1. Graduation in any subject from a recognized university. 2. Knowledge of Windows-based packages/applications</p> <p><b>Desirable:</b> Post Graduate Degree in any subject from a recognized university.</p>
<p><b>Experience:</b></p> <p><b>Essential:</b> At least two years experience of working in a health care Institution / State Govt.</p> <p><b>Desirable:</b> Experience as a Monitoring &amp; Evaluation Officer.</p>

### Other Information/ Requirements/ Conditions

<p><b>Purpose of Assignment:</b></p> <p>Monitoring &amp; Evaluation Officer will be ensure monitoring and evaluation of all programmes under National Mental Health Programme (NMHP); dissemination of data, coordination with concerned officials for implementation of the programme.</p>
<p><b>Summary of Roles and Responsibilities:</b></p> <ol style="list-style-type: none"><li>To provide coordination among CMO/CDHO, District Psychiatrist and other officials of District health department for implementation of various activities under DMHP</li><li>To facilitate the dissemination of Programme information/ Data from District to the State Programme cell/Officer.</li><li>Monitoring and Evaluation of different programme activities at district level under DMHP</li></ol>

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4. To prepare the Statement of Accounts and facilitate the preparation of utilisation certificate and its submission to the State programme officer at regular interval.
5. Ensure regular entry of all relevant data in the computer pertaining to various aspects of DMHP in a systematic manner to facilitate its analysis.
6. Analyze data and compile reports.
7. Any other job assigned as per program need.

**Desirable skills**

- Excellent communication skills, ability to work effectively in a multi-cultural work setting.
- Strong analytical and negotiation skills.
- Must be precise, and capable of working with tight deadlines.
- Excellent writing skill in Hindi and English.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.30,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Psychiatric Nurse
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali) level.
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ul style="list-style-type: none"> <li>a. satisfactory performance</li> <li>b. continued requirement of the position, and</li> <li>c. approval of the position by Government of India in PIP of National Health Mission.</li> </ul> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

Category: Single.
Age: Between 21-45 years.
Qualifications:
Essential : BSc in Nursing or equivalent degree from institution recognized by Nursing Council of India
Desirable: PG Diploma in Psychiatric Nursing from institution recognized by Nursing council of India.
Experience:
Essential : At least 2 years experience of working in psychiatry/mental health Institution/Hospital / Rehabilitation Centre.
Desirable : Proficiency in written & verbal communication.

### Other Information/ Requirements/ Conditions

Purpose of Assignment
Psychiatric Nurse will be responsible for providing nursing care to mentally ill patients under National Mental Health Programme (NMHP) and capacity building of health personnels.
Summary of Roles and Responsibilities:
1) To attend and address the health care needs of the mentally ill Patients.



- 2) To provide in-patient care to the mentally ill Patients
- 3) To do the outreach activity/ plan and manage psychiatry clinics in PHCs/CHCs and other sites periodically.
- 4) To impart training to the health personnel of Community Health Centre and Primary Health Center as per guidelines issued by National mental Health Cell.

**Desirable skills**

- Excellent interpersonal skills.
- Good training skill.
- Self-motivated and able to motivate others.
- Ability to communicate effectively.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.40,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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## TERMS OF REFERENCE

### General:

Position	Psychiatric Social Worker
No. of Post	11
Location	At district(Jamui, Purnea, Banka, Buxar, Gopalganj, Kaimur, West Champaran, East Champaran, Muzaffarpur, Rohtas, Vaishali).
Duration of Contract	<p>The recruitment will initially be for a period of eleven months which shall be extendable upto 3 years subject to following conditions.</p> <ul style="list-style-type: none"><li>a. satisfactory performance</li><li>b. continued requirement of the position, and</li><li>c. approval of the position by Government of India in PIP of National Health Mission.</li></ul> <p>The contract may be extended beyond three years subject to fulfilment of criteria (a), (b), and (c) mentioned above.</p>

### Eligibility Criteria:

Category: Single
Age: Between 21-45 years.
Qualification:  <i>Essential:</i> Graduate Degree in Social Work from a recognized institution <i>Desirable:</i> PG degree in Psychiatric Social Work from a recognized institution.
Experience: <i>Essential :</i> At least 2 years experience of working in psychiatry/mental health institution/Hospital. <i>Desirable:</i> Good Verbal & Written Communication.

### Other Information/ Requirements/ Conditions

<b>Purpose of Assignment:</b> Under National Mental Health Programme (NMHP), Clinical Psychologist or Psychiatric Social Workers will provide psycho-social support of mentally ill patients.
<b>Summary of Roles and Responsibilities:</b>  1) To help patients gain access to support groups, day care facilities, higher education, vocational skills and employment facilities, certification, reservations and other benefits. 2) To make domiciliary visits for persons with Severe Mental Disorder (SMD) so that the

*[Signature]*

home environment is examined, monitored and made conducive to the extent possible and to provide a range of community based rehabilitation interventions.

3) To facilitate Access to education for children in the family, old age pension for elders in the family etc. to reduce the overall burden of care and improve quality of life for patients and their families.

4) Any other job assigned by concerned officers.

**Desirable skills**

- Excellent interpersonal skills and able to make effective collaboration with the patients and community.
- Self-motivated and able to motivate others.
- Ability to guide patient self help group.

**Remuneration/ Compensation:**

Consolidated remuneration @ Rs.50,000/- per month.

**Agreement:**

Selected candidate will draw a contractual agreement with DHS before joining the post.

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