



State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



Inviting application for the post of Family Planning Counselor

In order to achieve desired results in family planning programme, State Health Society, Bihar under National Rural Health Mission invites application from suitable career oriented professionals to be appointed on contractual basis for the post of Family Planning Counselor for various government health facilities.

| Sl. No. | Name of the post | No. of Vacancy | Consolidated Salary (PM) in Rs. |
|---------|---------------------------|----------------|---------------------------------|
| 1. | Family Planning Counselor | (85) | |
| | | Unreserved | 43 |
| | | EBC | 15 |
| | | BC | 10 |
| | | SC | 13 |
| | | ST | 01 |
| | | BC(Female) | 03 |
| | | | 15,000/- |

General Condition:

1. Maximum age limit 45 years (as on 31.8.11).
2. The recruitment will be on contract basis for a period of 1 year which may be renewed every year based on performance & conduct of the consultant.
3. Reservation Roaster will be applicable as per Bihar Govt. Norms.
4. Application fees is Rs. 500/- for applicants under General category, Rs. 300/- for BC/EBC and Rs. 250/- for SC/ST candidates.
5. No application will be accepted without submission of application fee.
6. Bank Draft (Application Fee) drawn on any nationalized bank and payable at Patna favoring "State Health Society, Bihar" should be sent along with application form to Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna - 800014.
7. Only shortlisted candidates will be called for interview.
8. No TA/DA will be given for attending the interview.
9. The society reserves right to cancel the above position at any time.
10. Application in the prescribed format and complete in all respect must be sent to **Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014** containing bank draft, self attested photocopies of certificate and testimonials in sealed envelope only through speed/registered post so as to reach the above address on or before **19/09/2011** at 5 pm. The name of the post applied for must be mentioned on the top of the envelope.
11. The **ToR**, qualifications/ experience/ emoluments of above position and **application form** are available on the official website of the society www.statehealthsocietybihar.org .

Last date of submission of form along with fee is 19/09/2011 at 5 pm.

- Applications should be sent in prescribed format available on the above mentioned website clearly mentioning the position applied for. Applications in other format will not be accepted.
- For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545.

Executive Director
State Health Society, Bihar

ToR

Family Planning Counselor

Introduction:

In order to achieve desired results in Family Planning Programme, the Department of Health, Government of Bihar and State Health Society Bihar have decided to revitalize Family Planning Programme, with emphasis on Postpartum Family Planning services especially IUCD insertions. For this government of Bihar has decided to appoint family planning counselors in 85 selected health facilities across Bihar.

Time and again it has been reasserted that inter-personal communication is the best way to bring about desired expected change in the behavior of people.

There has been an unprecedented increase in the number of beneficiaries visiting government health facilities and also the number of institutional deliveries being conducted in public sector institutions over last few years. The department of Health, Government of Bihar along with State Health Society wants to counsel these increased number of beneficiaries and their attendants coming to government health facilities to adopt from the various choices of family planning methods available. For this purpose it is proposed to place suitable candidates as counselors at various government health facilities. To start with it has been decided to place counselors in 85 (76+6+3) FRUs in each of the medical college and referral hospital.

The roles and responsibilities of the position will include (subject to changes as per requirements), but not limited to, the following:

Job Responsibilities of the Family Planning Counselor:

- To understand the social, cultural and emotional factors that determine a woman's decision to accept a family planning method
- Create a comfortable atmosphere for clients and encourage the clients to ask questions. He should be able to encourage clients to share their knowledge and feelings about the concept of family planning and the methods
- Have respect for the values and attitudes of clients and respects the rights of the clients
- To explain the importance of a small family norm to clients
- The importance of family planning with context to safe motherhood and health of new born child
- Should be able to educate clients on various aspects of Family Planning by providing up to date unbiased information to the clients, regarding all the available Family Planning methods, including their benefits and adverse effects
- To explain the concept of Healthy Timing and Spacing of Pregnancy and Return to Fertility to the clients
- To explain about the advantages of Breast Feeding and Lactational Amenorrhea as a method of contraception to the clients

- Dispel myths and misconceptions of the clients regarding the various family planning methods
- Help the clients to take informed decisions on accepting Family Planning methods
- To inform clients about the health facilities and other places where family planning methods are available
- To track all cases of institutional deliveries occurring at the health facility and motivate them to accept suitable methods of family planning
- To track down eligible age group clients visiting the government health facility for other ailments and convince and motivate them to use suitable method of family planning
- To help the in-charge of the institution in timely organizing family planning and other health camps. He should keep a track of the number of camps (sterilization and IUD) expected to be held and the number actually held at the institution/ catchment area of the institution.
- To help in-charge in ensuring timely payment of incentive money related to family planning to concerned
- To ensure that the client is fully informed

(Responsibilities which may be used to evaluate the performance of Family Planning Counsellors)

- Collects and collates data for all clients who are counseled for Family Planning and/or are receiving Family Planning services at the health facility.
- To help MOIC in order to ensure timely reporting of data to District/State Health Society and the MOHFW, GoI, on the prescribed reporting format.
- Ensures use of the prescribed data collection tools for collection of required data.
- Collects and collates data for clients receiving PPFPP/PPIUCD services, at the time of discharge and at the time of Follow Up.
- Supports the targeted facilities in display of BCC material for Family Planning including PPFPP/PPIUCD services.
- Support the logistic and other arrangements for all the family Planning related trainings/workshops to be conducted at the targeted facilities.
- Other responsibilities as required from time to time.

Desired Qualifications:

- Maximum age limit 45 years.
- Masters degree in Hospital /Health Management or
- Masters degree in Social Work (MSW) or,
- Masters degree in Public Administration/Psychology/Sociology/ Home science.
- Two years work experience in Health Sector/relevant field.
- Roaster will be applicable as per Bihar Government norms
- Excellent Interpersonal Communication Skills
- Fluency in local languages-both writing and speaking.

- Good data management skills
- Basic working Computer skills, especially those related to MS Office, MS Excel etc.
- Ability to work in a team
- Only shortlisted candidates will be called for interview

Compensation: NRHM pay structures Rs. 15,000/pm only.

Reporting Structure:

- The position will be supervised by the in-charge of family planning programme/ HoD Obstetrics and Gynaecology of the institution where he/she will be based.